



Info Sheet

1. Design

- a. **Foundations and Retaining Walls**
- b. **Structures**
 - i. **Reinforced Concrete**
 - ii. **Steel**
 - iii. **Modular Building**
- c. **Wall framing systems**
 - i. **Steel**
 - ii. **Wood**
- d. **Truss system**
 - i. **Steel**
 - ii. **Wood**
- e. **Space form systems**

2. Construction Services

- a. **Design and Drawing Review for Temporary works**
 - i. **Scaffolding and Form works, etc.**
- b. **Metal Fabrication Detailing**
- c. **Workshop/ Onsite Detailing**

3. Quality Survey/Estimating

- a. **Bill of Quantity and Bill of Material Preparation**
- b. **Take-Offs**
- c. **Estimating/ Estimating Support**

4. Commercial services

- a. **Contract Work**
 - i. **Commercial Document Preparation and Review**
- b. **Commercial reviews**
 - i. **Contract Payment Claims**
 - ii. **Claim Preparation**
- c. **Quality Assurance Plans**

5. Administration

- a. **Back Office General Paper work**
 - i. **Data Entry and Processing**
- b. **Safety Document Preparation and Revision**